

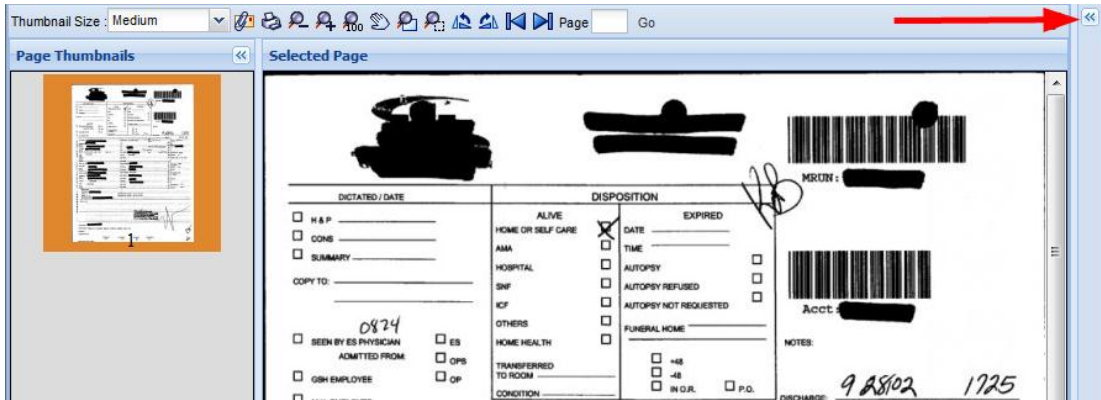


## Manual Upload

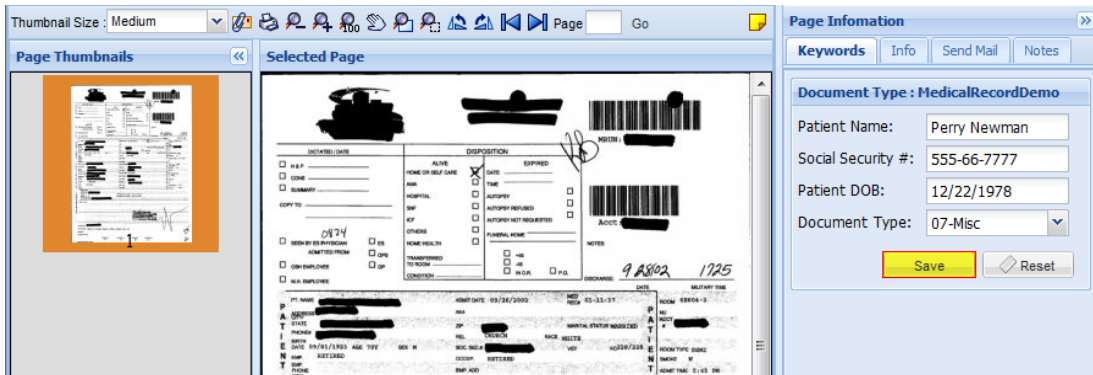
### Modify Keyword Values

You can modify incorrect keyword values directly from within Vaultview. To do so, open the document in the Vaultview Viewer.

Click the Arrow in the upper right corner to expand the Page Information tabs.



On the Keywords tab you can make changes to existing keyword values. Once complete click Save to apply your changes. (User must be assigned to a Vaultview Role with either EDIT for FULL CONTROL permissions to the document.)



## Contact Information

### Support

Email: [support@tronitech.com](mailto:support@tronitech.com)

Phone: 1-800-582-7652

Web: <http://www.tronitech.com/Support.aspx>

### Sales

Email: [sales@tronitech.com](mailto:sales@tronitech.com)

Phone: 1-800-582-7652